

# EAGER BEAVERS - MIDDLESBROUGH SURESTART

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Front cover: Environmental Arts Workshop at Park End Primary School

### Tees Valley Arts

#### (A company limited by guarantee) REPORT AND FINANCIAL STATEMENTS YEAR ENDED 31ST MARCH 2010

Charity Number : 515369

Company Number : 1656560

CONTENTS	PAGE	
Report of the Trustees	5	
Report of the Auditors	21	
Statement of Financial Activities	24	
Balance Sheet	25	
Notes forming part of the Financial Statements	26	



### HORACE ANDY AT WORLDFEST 2009

The trustees are pleased to present their report together with the audited financial statements of the charity for the year ended 31st March 2010. This report has been prepared in accordance with the special provisions of Part 15 of The Companies Act 2006 relating to small companies.

#### **Reference and administrative information**

Charity name:	Tees Valley Arts
Charity registration number:	515369
Company registration number:	1656560
Registered office and operational address:	Melrose House Melrose Street Middlesbrough TSI 2HZ

#### **Directors and Trustees**

Under the Articles of Association the Board of Management, who are the trustees of the charity, will consist of not less than 14 and up to 18 Directors constituted as follows:-

Four	Directors nominated by Arts Council England, North East. These are shown below by (*). (Term of Office: One year, renewable).
Ten	Directors chosen by the Board of Management to reflect the arts interests in the community including education, the media, industry and commerce, the major arts organisations and local authorities in the area. These are shown below by (**). (Term of Office: One year, renewable).
Three	Directors elected by all Members of the company who are present at the Annual General Meeting. These are shown below by (***). (Term of Office: One year, renewable).
One	Director co-opted by the Board of Management. There is no such director in place at the moment. (Term of Office: One year, renewable).

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#### **Directors and Trustees**

The trustees who served during the year and up to the date of approval of the accounts were:-

Cllr C Akers-Belcher Mr R Anderson Mr G Bates Mr A Campbell Miss H Campion	(**) (**) (**) (*) (***)	(Appointed 13 <sup>th</sup> July 2009) (Appointed 1 <sup>st</sup> March 2010) (Resigned 7 <sup>th</sup> October 2009) (Chair & Co. Secretary)
Cllr S Carter	(**)	(Appointed 21 <sup>st</sup> May 2009)
Mr K Edwards	(*)	(Resigned 21 <sup>st</sup> January 2010)
Mr K Howard	(**)	
Cllr W Kerr	(**)	(Resigned 21 <sup>st</sup> May 2009)
Cllr P Laffey	(**)	(Resigned 5 <sup>th</sup> July 2009)
Prof. P Manning	(**)	
Mr C Monty	(`**)	
Ms S Paterson	(*)´	(Appointed 21 <sup>st</sup> May 2009)
Mr   Pendleton	(**)	, , ,
Prof. G Roper	(*)	(Resigned 1 <sup>st</sup> May 2009)
Mrs F Sangowawa	(**)	(Resigned 1 <sup>st</sup> May 2009) (Resigned 14 <sup>th</sup> April 2010)
Cllr M Womphrey	(**)	

#### Director

Rowena Sommerville

#### Auditors

S V Bye, New Garth House, Upper Garth Gardens, Guisborough, TS14 6HA.

#### **Bankers**

HSBC plc 60 Albert Road Middlesbrough.

#### Structure, governance and management

#### **Governing document**

Tees Valley Arts is a company limited by guarantee, incorporated on 5<sup>th</sup> August 1982, and a registered charity governed by its memorandum and articles of association as amended by special resolutions passed 3<sup>rd</sup> May 1984, 5<sup>th</sup> June 1984, 2<sup>nd</sup> December 1987, 18<sup>th</sup> March 1996 and 4<sup>th</sup> December 2000.

On 5<sup>th</sup> September 2003, the charity changed its name from Cleveland Arts to Tees Valley Arts. In the event of the company's being wound up, each of the members has pledged to contribute an amount not exceeding  $\pounds I$ .

The Memorandum and Articles of Association of the charity state its principal objects to be "to promote, maintain and encourage for the education of the public, the development of the whole range of arts activity in the area currently known as the Tees Valley and its environs including drama, dance, music, opera, ballet, visual arts, photography, exhibitions, crafts, films, literature and community arts, for all members of the local community, without regard to disability, ethnic background, sexuality, age, gender, ability or religious or other belief."

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#### Mission Statement

Tees Valley Arts is an arts development agency based in Middlesbrough in the North East of England, working across the Tees Valley; it is an organisation which champions participation in high quality arts and stimulating creative activities as a tool for improving the quality of life and learning for individuals and communities. TVA works in education: designing and delivering innovative programmes for students of all abilities, for disengaged learners, and for excluded or at risk pupils. TVA works in diversity and inclusion: using the arts to support and empower people who face life's challenges. TVA works to bring people together in respect and celebration.

#### **Recruitment and appointment of the Trustees**

The charity's policy for recruitment of Trustees is shown on page 7 above.

#### Trustee induction and training

All new trustees are issued with a copy of the Memorandum and Articles of Association, the most recent, audited accounts and any relevant Charity Commission publications relating to their role as Trustee. They are also encouraged to visit the office and speak to staff about the charity's activities. All trustees are given details of relevant external courses and encouraged to attend.

#### Risk management

The charity has produced a business plan which determines the policies, strategies, aims and objectives of the organisation over a 3 year period while fully taking into account external threats and opportunities. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

#### **Organisational Structure**

A board of trustees of between 14 and 18 members, who meet quarterly, oversees the charity. A Chief Executive, whose title is Director but they are not a director for the purposes of the Companies Act 2006, is appointed by the trustees to manage the day-to-day operations of the charity.

#### **Related Parties**

The charity has a very close relationship with Arts Council England, North East, which is itself a charity. It can nominate trustees and provides funding to enable the charity to carry out its charitable objects. A summary of transactions with this party is shown in note 12 to the Financial Statements.

#### **Objectives and Activities**

The Memorandum and Articles of Association of the charity state its principal objects to be "to promote, maintain and encourage for the education of the public, the development of the whole range of arts activity in the area currently known as the Tees Valley and its environs including drama, dance, music, opera, ballet, visual arts, photography, exhibitions, crafts, films, literature and community arts, for all members of the local community, without regard to disability, ethnic background, sexuality, age, gender, ability or religious or other belief."

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.



#### **Achievements and Performance**

TVA has come through 2009/10 in good health; the staff team have been strong and mutually supportive, and have been active in developing partnerships and generating work to be proud of; besides the core team TVA also has a contracted Refugee Arts Worker (0.5) funded by the Baring Foundation, support workers contracted per cohort of the stART project, and of course contracted freelance arts practitioners.

Financially we will end the year in the black, and with good progress made on next year's activities and finances. We have secured some core grant funding from the Northern Rock Foundation for the next three years which means that in 2010/11 we will be able to spend even more time with key partners or their suggested contacts, learning about their issues and aims, exploring their territory, and working with them to mutually devise innovative creative solutions. We will also be able to contribute more time and expertise to steering groups and advisory committees, and developing larger remit Tees Valley wide projects such as Green TV.

Project-wise we have ended the financial year on a marvellously positive note, in that we have just heard that our application to the Heritage Lottery Fund for Green TV has been approved, more information will be shared with partners in due course, but a brief outline of the project is written below in 'TVA Tees Valley wide offer'.

#### Summary

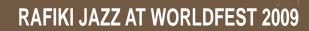
In 2009/10 TVA has worked with over 3,000 project participants, has managed the delivery of over 500 creative sessions, has employed over 100 freelance artists, on projects worth over £250,000 in the Tees Valley; offering gains in learning, skills, enjoyment, positive activity and social cohesion.

#### TVA Tees Valley wide offer:

TVA personnel attend and contribute to a variety of committees/ forums/ initiatives across the Tees Valley – developments around NEET (Not in Education, Employment or Training) young people across the sub-region, BSF (Building Schools for the Future) in Redcar and Cleveland, My Place variously, Creative Industries development in Redcar and Cleveland, Space to Learn in Hartlepool, public art in Middlesbrough, etc.

#### **Education:**

- Arts Award TVA has delivered 2 training days and 2 follow up/ support events in 09/10; both public and inhouse training days are planned for 2010; Jane Gray (TVA Education officer) has been selected as Arts Award Gold Top Up training provider for the NE, so she will receive some training from Trinity prior to delivery.
- Artsmark we offered an in depth seminar for schools engaged in Artsmark and had 10 school personnel attending from all TV boroughs; Artsmark is now closed for a year to be re-opened 2011
- SPACE activities for Gifted and Talented Children TVA offers a number of 'off the shelf' activities in this sector
- Environmental learning through the arts TVA offers 'off the shelf' activities in this sector
- Going Underground project (1) exploring quarries, geology, history and biodiversity through the arts, funded by Natural England through Defra's Aggregates Levy Sustainability Fund worked with 4 schools across the Tees Valley
- Going Underground project (2) so good they funded it twice, working with 4 different schools
- Green TV Joe Dunne, TVA Heritage and Environment specialist officer, was awarded £8K funding to develop a second stage bid to Heritage Lottery Fund for a TV wide engagement with green sites through the arts, working with various wildlife and education partners. The developed bid (c £240K over 3 years) was submitted in December 2009, activity will begin April 2010. The project will work with 2 schools and their wider communities per borough per year (x2 years), and will culminate with a conference exploring and celebrating environmental learning through the arts.
- Small projects in schools are ongoing



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- NEETs following on TVA's successful stART programme funded by Visit Tees Valley ONE Cultural Volunteering Programme and Middlesbrough Connexions, and now by MBC Connexions for 2010/1, TVA has been asked by 14-19 Advisers in Stockton and Hartlepool to outline our activities and prepare costings for possible delivery in venues in those boroughs. This paper has now been circulated to appropriate personnel in Darlington and Redcar and Cleveland.
- Work with all 7 Tees Valley Specialist Arts Status Schools is in development towards an intended bid to bring in a high profile company to create a show-stopping performance event and linked with Silver/ Gold Arts Award.

#### **Diversity and Inclusion:**

- Refugee Arts Worker This 0.5 FTE worker is funded by Baring Foundation for 3 years and will work across the TV, although realistically the bulk of the activities will be in Stockton and Middlesbrough, due to dispersal of relevant communities; activity began in November 2009.
- WorldFest so far WorldFest events have all taken place in Middlesbrough and Stockton, although performers, outreach participants and audiences have come from all the boroughs; WorldFest offers an opportunity for Local Authorities and other agencies across the TV to get involved – eg showcasing a group, putting on an event etc

#### Darlington

#### Education:

TVA delivered outreach engagement activities for Lingfield Point funded by Marchday Ltd, working with nearly 400
participants from 6 – 60 years to prepare for the arrival of Futurescope

#### Note:

TVA has been successful in a bid to Awards for All (Secret Millionaire Fund) for activities with Darlington Looked After Children (building on work previously done); activity to begin April 2010, preparing them for leaving care and making life choices

#### Hartlepool

#### **Education:**

- Going Underground see above under 'Tees Valley wide offer' two school residencies
- Hartlepool Dance Summer Activities with families attending Surestart funded by Hartlepool Surestart, promoting whole family activities
- Getting It writing and drama project around teenage pregnancy funded by Hartlepool PCT and Hartlepool Teenage Pregnancy Service, activity will begin April 2010

#### Inclusion:

• Big Sky Arts – TVA has secured 2 years funding from Lloyds TSB Foundation for music making with adults with learning disabilities in Hartlepool, activity began February 2010

#### Middlesbrough

#### **Education:**

- stART 09/10- personal development opportunity for young people in Middlesbrough categorised as Not in Education, Employment or Training; currently run as 4 cohorts of 10 starts x 8 weeks x 3 days per week, incorporating the Arts Award, aiming to re-engage these young people with mainstream provision; funded by ONE Cultural Volunteering Programme through Visit Tees Valley and Middlesbrough Connexions
- stART 10/11 Middlesbrough Connexions have funded the stART programme (with match funding from TVA existing funds) for 2010/11

ENVIRONMENTAL ARTS WORKSHOP, PARK END PRIMARY SCHOOL

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- Eager Beavers environmental learning through the arts project with young families attending Surestart centres in Middlesbrough summer 09, funded by the EAGA Community Fund; promoting family activities and targeting hard to reach communities
- Park End School booked 11 sessions of Joe Dunne's off the shelf environmental learning through the arts
- Easterside Children's Centre Mural Surestart funded TVA to create and paint a mural at Easterside Children's Centre promoting family activities
- Acklam Whin Children's Centre Mural Surestart funded TVA to create and paint a mural at Acklam Whin Children's Centre promoting family activities
- Going Underground see above under 'Tees Valley wide offer' one school residency
- Middlesbrough Primary Partnership funded TVA to deliver Drama with Gifted and Talented Pupils across the Borough and work with their teachers

#### Inclusion:

- WorldFest 09 took place predominantly in Middlesbrough with funding from Northern Rock Foundation, Grants for the Arts, Paul Hamlyn Foundation, Northumbrian Water, and support from Middlesbrough Council and Stockton Council
- Activities are in progress towards Worldfest 10 (May 2010) with accompanying outreach activities
- Parachute Project creative activities with young asylum seekers funded by Paul Hamlyn Foundation showcased in WorldFest 09, including visual arts, drama and music
- Parachute Project activities as above to be showcased in WorldFest 10 including the start of the Musicmix project see below
- Impact Drama project drama activities with adults with learning difficulties, funded by MBC Adult Services, to help develop independence and advocacy
- An application to the Middlesbrough Harmony Initiative for creative activities with young Muslims in Middlesbrough was successful; activities towards making a short film began February 2010, and funding has been added to from the Parachute Project

#### Note:

- Musicmix an application to Youth Music has been successful, for activities with diverse and newly arrived young people over 15 months, beginning June 10 to be showcased in WorldFests 2010 (activities to be funded by existing Paul Hamlyn Foundation grant, March May 2010) and 2011; participants are likely to come from Middlesbrough and Stockton predominantly
- Jane Gray (TVA Education Officer) has been selected as CCE Creative Agent for Priory Woods and Beverley Special Schools beginning March 2010
- Viewley Hill Creative Partnership project TVA are the creative agent for the school exploring and helping them develop ideas around sustainable and healthy growing on the school site
- An application to expand stART activities in Middlesbrough has been submitted to MBC Working Neighbourhoods Fund small grants programme
- Work with Barnardos Tees Valley Sexually Exploited Children On the Street is in development. Activity will take place predominantly in Middlesbrough but may include young people from other boroughs

#### **Redcar and Cleveland**

#### **Education:**

- Going Underground see above under 'Tees Valley wide offer' one school residency
- Kilton Thorpe Special School Creative Partnership Enquiry creating a stimulating learning environment TVA were the selected practitioners for Creative Partnerships
- Skelton Youth Centre TVA delivered arts activities for young people attending the centre funded by Churches Conservation Trust

## GOING UNDERGROUND

- Redcar Youth Centre mural Redcar Youth Service commissioned TVA to co-ordinate this mural, to increase engagement with local young people, beginning February 10
- TVA is included in a Groundworks Natural England Access to Nature application to deliver community engagement around a site improvement scheme in Skelton decision awaited in 2010

#### Stockton

- Going Underground see above under 'Tees Valley wide offer', working with 4 schools in total
- Our Lady of the Most Holy Rosary Roman Catholic Primary School booked a session of Joe Dunne's (TVA Heritage and Environment officer) environmental learning through the arts
- Hardwick Primary School, TVA worked with Creative Glass to create panels for their entrance hall
- Jane Gray (TVA Education Officer) is working with Ashtree Special School to help them develop a creative programme

#### Inclusion:

- WorldFest 09 took place predominantly in Middlesbrough, with the Nuit d'Afrique at ARC Stockton: funding came from Northern Rock Foundation, Grants for the Arts, Paul Hamlyn Foundation, Northumbrian Water, and support from Middlesbrough Council and Stockton Council
- Activities are in progress towards Worldfest 10 (May 2010) with accompanying outreach activities
- Parachute Project creative activities with young asylum seekers funded by Paul Hamlyn Foundation showcased in WorldFest 09, including visual arts, drama and music
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Rowena Sommerville Director, TVA March 2010

#### **Financial Review**

This has been another challenging year financially, and at the outset the staff team volunteered to all take two extra weeks unpaid leave, thus reducing the overall salaries cost. Recently strengthened relationships with the Local Authorities allowed TVA to recruit enhanced annual contributions from them -  $\pounds$ 5K from Children's Services and  $\pounds$ 5K from Cultural Services in each case – expressly to support work in education and inclusion. TVA Board members have been active in supporting and progressing further discussions with the local authorities, with the support of Arts Council England, North East. As a result of these efforts, and the continuing hard work of the staff team, the charity looks forward to a stable future. Through robust financial management the charity has been able to add  $\pounds$ 10491 to its unrestricted reserves in the year.

#### **Reserves policy**

It is the policy of the charity that, in order to maximise the amount of funding available for arts activities, that unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should not exceed  $\pounds 125000$ . At  $31^{st}$  March 2010 the level of free reserves was  $\pounds 38343$ .

This policy will be regularly reviewed by the trustees in the light of prevailing financial circumstances.

FUTURESCOPE COMMUNITY WORKSHOPS, DARLINGTON

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#### **Investment policy**

The charity invests its surplus funds according to its anticipated short and medium term needs. At present bank deposit accounts are considered to be the most suitable medium. The trustees will continue to review this policy.

#### **Responsibilities of the Trustees**

The trustees (who are also directors Tees Valley Arts for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Trustees on 6<sup>th</sup> September 2010 and authorised to sign on their behalf

Hugh

A Campbell

Trustee



#### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF TEES VALLEY ARTS

We have audited the financial statements of Tees Valley Arts for the year ended 31<sup>st</sup> March 2010 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the charity's trustees, as a body, in accordance with Section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of trustees and auditors

The trustees' (who are also the directors of Tees Valley Arts for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

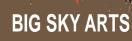
We report to you our opinion as to whether the financial statements give a true and fair view and are prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the information given in the Trustees' Annual Report<sup>3</sup> is not consistent with the financial statements, the charity has not kept [adequate]<sup>5</sup> accounting records, if the financial statements are not in agreement with the accounting records and returns or if we have not received all the information and explanations we require for our audit.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements



#### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF TEES VALLEY ARTS

#### Opinion

In our opinion the financial statements:

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities of the state of the charity's affairs as at 31<sup>st</sup> March 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended; and
- have been prepared in accordance with the Companies Act 2006.

New Garth House Upper Garth Gardens Guisborough TSI4 6HA S V Bye Chartered Accountants Statutory Auditors 6<sup>th</sup> September 2010

#### TEES VALLEY ARTS STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2010

		Unrestricted	Restricted	Total Funds 2010	Total Funds 2009
INCOMING RESOURCES Incoming resources from generated funds	NOTE	£	£	£	£
Voluntary income Donations and grants for core funding Investment income - bank interest	2	177558 191	-	177558 191	156240 4352
Incoming resources from charitable activities Grants and contracts for promotion of		(1007			212/01
arts activities in the area	3	41097	187224	228321	313691
Total Incoming Resources		218846	187224	406070	474283
RESOURCES EXPENDED					
Charitable activities	4	184372	187224	371596	441839
Governance costs	4	23983		23983	24274
Total Resources Expended	4	208355	187224	395579	466113
<b>Net resources expended</b> - Net surplus/(deficit) for the year		10491		10491	8170
Total funds at I <sup>st</sup> April		27852	-	27852	19682
Total funds at 31 <sup>st</sup> March	П	38343	-	38343	27852

The notes on pages 26 to 31 form part of these accounts.

#### **TEES VALLEY ARTS**

(Limited by Guarantee, not having a share capital)

#### **BALANCE SHEET**

#### AS AT 31<sup>ST</sup> MARCH 2010

	NOTE		2010		2009
FIXED ASSETS		£	£	£	£
Tangible assets	7		-		-
CURRENT ASSETS Debtors	8	38965		17904	
Cash at bank and in hand	o	237608		254293	
		276573		272197	
<b>CREDITORS: AMOUNTS FALLING</b>					
DUE WITHIN ONE YEAR	9	(230494)		(232568)	
NET CURRENT ASSETS			46079		39629
CREDITORS: AMOUNTS FALLING					
DUE AFTER MORE THAN ONE YEAR	9		(7736)		(11777)
NET ASSETS			38343		27852
FUNDS Unrestricted	11		38343		27852
Restricted			-		-
			38343		27852

For the year ending 31<sup>st</sup> March 2010 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. However, an audit has been carried in accordance with section 43 of the Charities Act 1993.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, and The Financial Reporting Standard for Smaller Entities (effective April 2008).

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A Campbell, DIRECTOR AND TRUSTEE

Approved by the Board: 6<sup>th</sup> September 2010 and signed on its behalf by the above.

The notes on pages 26 to 31 form part of these accounts.

#### TEES VALLEY ARTS NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2010

#### 1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are as follows:

#### **INCOMING RESOURCES**

#### **Donations and grants**

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except when donors specify that donations must be used in future accounting periods, when the income is deferred until those periods. Donated services and facilities are included at the value to the charity, where this can be quantified.

#### Contracts for the provision of services

Such income, which takes the form of grants and fees for services, is included in incoming resources when receivable except where it has been received in advance of the provision of the service. In these cases the income is deferred until the particular service is provided in full.

#### Interest receivable

Interest is included when receivable by the charity.

#### **RESOURCES EXPENDED**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

#### **Operating leases**

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease.

#### TANGIBLE FIXED ASSETS

Tangible fixed assets are depreciated on a straight-line basis over their estimated useful lives as follows:-

	Annual rate
Office equipment	25%
Theatre equipment	25%

2.	DONATIONS AND GRANTS FOR CORE FUNDING	Unre	stricted
		Total 2010	Total 2009
		£	£
	Arts Council England, North East - Core	78050	75998
	Middlesbrough Council- Grant	10308	5255
	Local Councils-Donated premises	49200	54987
	Hartlepool Borough Council	10000	5000
	Stockton on Tees Borough Council	10000	5000
	Redcar and Cleveland Borough Council	10000	5000
	Darlington Borough Council	10000	5000
		177558	156240

#### 3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted £	Restricted £	2010 £	2009 £
Inclusion				
-Northern Rock Foundation (see below)	-	36091	36091	63844
-Other grants and income	-	72035	72035	67014
Education	-	28754	28754	96104
Regeneration	-	5218	5218	7310
Education - Heritage and Environment	-	26402	26402	16406
Fees	37020	-	37020	51652
Miscellaneous	4077	18724	22801	11361
	41097	187224	228321	313691
Northern Rock Foundation Grants Expanding the Cultural Capacity of the Tees				
Received in the year	-	-	-	55800
Deferred income released in the year	-	46500	46500	47544
Deferred income carried forward	-	(10409)	(10409)	(46500)
	<u>-</u>	36091	36091	56844
			<u> </u>	
WorldFest 2010				
Received in the year	-	25000	25000	30000
Deferred income carried forward	-	(25000)	(25000)	(23000)
				7000
	<u>-</u>	36091	36091	63844

Included above, as restricted funds, are amounts of £7800 from Lloyds TSB Foundation and £9571 from the Aggregates Levy Sustainability Fund.

#### 4. TOTAL RESOURCES EXPENDED

Basis of Allocation	Charitable Activities f	Governance Costs f	Total 2010 <i>f</i>	Total 2009 £
vities	~	~	~	~
	65133	-	65133	78493
Direct	125201	-	125201	180407
Direct	-	3842	3842	3947
vities				
	79349	8817	88166	100769
•	57633	6404	64037	47510
Usage	44280	4920	49200	54987
	371596	23983	395579	466113
	Allocation Vities Direct Direct Direct vities Usage Usage	Allocation Activities tvities Direct 65133 Direct 125201 Direct - Vities Usage 79349 Usage 57633 Usage 44280	Allocation         Activities         Costs           £         £         £           vities         Direct         65133         -           Direct         125201         -         -           Direct         -         3842         -           vities         Usage         79349         8817           Usage         57633         6404         -           Usage         44280         4920         -	Allocation         Activities         Costs         2010           É         É         É         É           vities         Direct         65133         -         65133           Direct         125201         -         125201           Direct         -         3842         3842           vities         Usage         79349         8817         88166           Usage         57633         6404         64037           Usage         44280         4920         49200

Total resources expended include:

	2010	2009
	£	£
Auditors remuneration: - Audit fee	2500	2500
- Accounting and other services	1342	1447

#### 5. TRUSTEES REMUNERATION

The trustees neither received nor waived any emoluments during the year relating to their role as trustees. (2009: £NIL). No out of pocket expenses were reimbursed to any of the trustees.

Some trustees were paid under contracts for services relating to their roles as artists and designers. Such payments to trustees are permitted by Clause 4 of the charity's Memorandum of Association. The amounts paid in the year were:

	2010 £	2009 £
Mr K Howard	6084	2000
Proportion Marketing Ltd (Connected party of Mr J Pendleton)	3790	905 I
Creative Glass Ltd (Connected party of Mr A Campbell)	3150	-

6.	STAFF COSTS	2010	2009
		£	£
	Wages and salaries	139781	163489
	Social security costs	13518	15773
			<u> </u>
		153299	179262
			<del></del>
	No employee earned more than $\pm 60000$ in the year (2009: NIL)		

The average number of employees, calculated on a full time equivalent basis, was:

	2010	2009
Chief Executive	1	I
Arts officers	3	3
Administration and support staff	2	3
	6	7

#### 7. TANGIBLE FIXED ASSETS

	Office Equipment	Theatre Equipment	Total
	£	£	£
COST			
At I <sup>st</sup> April 2009	74036	7544	81580
Disposal	-	(7544)	(7544)
At 31 <sup>st</sup> March 2010	74036	-	74036
DEPRECIATION			
At I <sup>st</sup> April 2009	74036	7544	81580
Disposal	-	(7544)	(7544)
At 31 <sup>st</sup> March 2010	74036	-	74036
NET BOOK VALUE			
At 31 <sup>st</sup> March 2010	-	-	-
At 31 <sup>st</sup> March 2009	-	-	-

There were no commitments to capital expenditure at 31<sup>st</sup> March 2010 and 31<sup>st</sup> March 2009

8.	DEBTORS	2010	2009
		£	£
	Trade debtors	35401	-
	Prepayments and accrued income	3564	17904
		38965	17904
	All debtors are due within one year.		

#### 9a. CREDITORS : AMOUNTS FALLING DUE WITHIN ONE YEAR

		2010	2009
		£	£
	Creditors & accruals	4836	8416
	Social security and other taxes	6941 4041	5389
	Charity Bank Loan	214676	3788 214975
	Deferred income (see below - note 10)		
		230494	232568
9b.	CREDITORS : AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		
		2010	2009
		£	£
	Charity Bank Loan	7736	11777
	The Charity Bank Loan carries interest at 6.5% and is repayable in monthly instalments as follows:		
	Within 2 years	4312	4041
	Between 2 and 5 years	3424	7736
		7736	11777
10.	DEFERRED INCOME		2010
			£
	Balance at 1 <sup>st</sup> April 2009		214975
	Amount released to incoming resources		(214975)
	Amount deferred in the year		214676
	Balance at 31 <sup>st</sup> March 2010		214676
			21.070

Deferred income represents grants received which have been specified by the donor for use in future periods and also fees and grants for arts projects received in advance of the provision of the particular service to be provided.

#### II. STATEMENT OF FUNDS

	Balance at 3 I <sup>st</sup> March 2009	Incoming Resources	Resources Expended	Transfers	Balance at 31 <sup>st</sup> March 2010
	£	£	£	£	£
Unrestricted funds	27852	218846	(208355)	-	38343
Restricted funds	-	187224	(187224)	-	-
	27852	406070	(395579)	-	38343

#### 12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	-	-
Current assets	70540	206033	276573
Current liabilities	(24461)	(206033)	(230494)
Creditors: amounts falling due after more than 1 yr	(7736)	-	(7736)
Net assets at 31 <sup>st</sup> March 2010	38343	-	38343

#### 13. RELATED PARTIES

The charity has a close relationship with Arts Council England, North East which is itself a charity. It provides funding to enable the charity to carry out its charitable objects.

The following is a summary of transactions with this party.	2010 £	2009 £
<b>Grants for core funding</b> Arts Council England, North East	78050	75998

This income has been included in the financial statements under the heading 'Voluntary Income' in Incoming Resources.

Grants and fees paid for services provided	2010	2009
Arts Council England, North East	24	2500

This income has been included in the financial statements under the heading "Grants and contracts for promotion of arts activities in the area" in Incoming Resources.

At 31<sup>st</sup> March 2010 there were no balances due either to or from related parties. (2009: £Nil)



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Tees Valley Arts is a registered charity and a company limited by guarantee

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